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PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF GILGIT-BALTISTAN
GILGIT-BALTISTAN SECRETARIAT
(S&GAD and Cabinet Department)

NOTIFICATION

Gilgit, the 25th July, 2024

S. R. O. 1172(I)/2024.— In pursuance of sub-rule (2) of Rule 3 of Civil Servants (Appointment, Promotion & Transfer) Rules, 1973 and Section 7(1) (b) (i) and (ii) of the Federal Public Service Commission Ordinance, 1977 (XLV of 1977) and in exercise of powers conferred upon Governor, Gilgit-Baltistan, *vide* Article-117 of Gilgit-Baltistan Order, 2018; the following methods, qualifications and other conditions are laid down for appointment to the following posts in Forest, Wildlife & Parks Department, Gilgit-Baltistan, namely:—

S. No.	Designation of the Post	BS
(1)	(2)	(3)
1.	Public Relation Officer	17
2.	Administrative Officer	17
3.	Admin & Accounts Officer	17
4.	Superintendent	17
5.	GIS Specialist	17
6.	Computer Operator	16

(2129)

Price : Rs. 6.00

[8295 (2024)/Ex. Gaz.]

S. No.	Designation of the Post	BS
(1)	(2)	(3)
7.	Stenographer	16
8.	Assistant	16
9.	Accountant / Head Clerk	16

METHOD OF APPOINTMENT

2. The method of appointment to the posts shall be as under:-

S. No.	Designation and BS of the post	Method of Appointment	
		By Promotion	By initial Appointment
(1)	(2)	(3)	(4)
1.	Public Relation Officer (BS-17)	75%	25%
2.	Administrative Officer (BS-17)	100%	--
3.	Admin & Accounts Officer (BS-17)	--	100%
4.	Superintendent (BS-17)	100%	--
5.	GIS Specialist (BS-17)	--	100%
6.	Computer Operator (BS-16)	75%	25%
7.	Stenographer (BS-16)	60	40%
8.	Assistant (BS-16)	50%	50%
9.	Accountant / Head Clerk (BS-16)	60%	40%

Provided that if no suitable person is available for promotion, the post or posts reserved for promotion shall be filled in by initial appointment and failing that by transfer.

CONDITIONS FOR PROMOTION

3. Promotion to the post in column (2) of the Table below shall be made by selection from amongst the persons who hold the post(s) specified in column (3) thereof on regular basis and fulfill the conditions of eligibility as prescribed in column (4):—

S. No.	Designation and BS of the posts	Person(s) eligible	Conditions of eligibility
(1)	(2)	(3)	(4)
1.	Public Relation Officer (BS-17)	Stenographer (BS-16)	03 years service in BS-16.
2.	Administrative Officer (BS-17)	Superintendent (BS-17)	03 years service in BS-16 and/ or above.
3.	Superintendent (BS-17)	Assistant / Accountant/ Head Clerk (BS-16)	03 years service in BS-16.
4.	Computer Operator (BS-16)	Data Entry Operator (BS-15)	05 years service as DEO
5.	Stenographer (BS-16)	Stenotypist (BS-14)	05 years service as Stenotypist.

S. No.	Designation and BS of the posts	Person(s) eligible	Conditions of eligibility
(1)	(2)	(3)	(4)
6.	Assistant (BS-16)	UDC (BS-14)	05 years service as UDC
7.	Accountant / Head Clerk (BS-16)	UDC (BS-14)	05 years service as UDC

QUALIFICATION, EXPERIENCE AND AGE LIMITS FOR INITIAL APPOINTMENT

4. A candidate for initial appointment must possess the educational qualifications and experience and must be within the age limits as mentioned against the posts concerned in the Schedule to this Notification, provided that—

- (i) “experience” means post-qualification experience gained in a regular full-time paid job after obtaining the required qualification;
- (ii) the period spent by a candidate in obtaining degree of M.Phil or Ph.D in the relevant field shall be treated as practical experience up to a maximum period of two and four years respectively for the purpose of initial appointment, provided that—
 - (a) a candidate who has obtained the degree of M.Phil or Ph.D during service shall not be entitled to a double benefit of counting the said period as service towards experience prescribed for the post; and
 - (b) this concession shall not be available for the posts for which the prescribed qualification is M.Phil. or Ph.D. as the case may be.
- (iii) the maximum age limit shall be relaxed in respect of the candidates specified and to the extent indicated in the Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993 as amended from time to time; and
- (iv) eligibility of candidates shall be reckoned as on the closing date fixed for submission of applications in accordance with this Notification and the instructions issued by the Federal Government and the Federal Public Service Commission from time to time.

APPOINTMENT BY TRANSFER

5. Appointment by transfer shall be made by selection from amongst the persons holding appointment on regular basis under the Federal Government / Gilgit-Baltistan Government in the same basic pay scale in which the post to be filled exists in accordance with the provisions of Rules 7 and 9 of Civil Servants (APT) Rules, 1973.

PROBATION

6. Persons appointed by initial appointment or promotion or transfer shall be on probation subject to the provisions of the Civil Servants Act, 1973 and rules made thereunder.

7. This notification issues with the approval of Governor, Gilgit-Baltistan *vide* summary bearing No.2(9)/2019-Reg-Services, dated 10-3-2020 and with the concurrence of the FPSC contained *vide* its letter No. F.12-15/2020-RR, dated 09-072024.

SCHEDULE

(See Rule-4)

S. No.	Designation and BS of the posts	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	(5)
1.	Public Relation Officer (BS-17)	2nd Class or Grade "C" Master's or Bachelor's (16 years education) degree in Public Administration/ Sociology/ Political Science/ Social Work/ Mass Communication or equivalent qualification from a University recognized by the HEC.	22 years	30 years
2.	Administrative Officer (BS-17)	2nd Class or Grade "C" Master's or Bachelor's (16 years education) degree in Public Administration/ Business Administration/ Management Science / Human Resource Management or Equivalent qualification from a University recognized by the HEC.	22 years	30 years
3.	Admin & Accounts Officer (BS-17)	2nd Class or Grade "C" Master's / Bachelor's (16 years education) degree in Business Administration / Commerce/ Accounting & Finance/ Statistics/ Economics/ Mathematics or equivalent qualification from a University recognized by the HEC.	22 years	30 years
4.	Superintendent (BS-17)	2nd Class or Grade "C" Master's Bachelor's (16 years education) degree or equivalent qualification from a University recognized by the HEC.	22 years	30 years
5.	GIS Specialist (BS-17)	2nd Class or Grade "C" Master's or Bachelor's (16 years education) degree 11 in Geographical Information System (GIS) / Geographical Information System & Remote Sensing (GIS/RS) or Equivalent qualification from a University recognized by the HEC.	22 years	30 years

S. No.	Designation and BS of the posts	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	(5)
6.	Computer Operator (BS-16)	2nd Class or Grade "C" Master's / Bachelor's (16 years education) degree in Information Technology/ Computer Science/ Software Engineering / Computer System Engineering / Computer Engineering or equivalent qualification from a University recognized by the HEC PEC.	20 years	28 years
7.	Stenographer (BS-16)	2nd Class or Grade "C" Bachelor's (02 years duration) degree or equivalent qualification from a University recognized by the HEC. (ii) A minimum speed of 100/50 w.p.m. in Shorthand/ Typing, respectively. (iii) Must be a Computer literate.	20 years	28 years
8.	Assistant (BS-16)	At least Second Class or Grade "C" Bachelor's (02 years duration) degree or equivalent qualification from a University recognized by the HEC.	20 years	28 years
9.	Accountant / Head Clerk (BS-16)	Second Class or Grade "C" Master's/ Bachelor's (16 years education) degree in Commerce/ Economics/ Statistics/ Mathematics/ Accounting & Finance/ Business Administration or equivalent qualification from a University recognized by the HEC.	20 years	28 years

[No. 2(14)/2020-Estt-IV-Services.]

MUHAMMAD YOUSUF,
Deputy Secretary (Regulation).